

Village of Ottawa

Werlor Waste Control & Recycling is excited to be selected as the **new** service provider for the Village of Ottawa's trash and recycling collection contract! Werlor, Inc. has been in business since 1969 and is a locally owned and operated company. We strive to provide our customers exceptional resources while giving each of our customers the personal attention they deserve.

Important Information for Village of Ottawa Residents:

- Collection day is **TUESDAY**. First trash pickup will be April 2, 2019.
- Recycling for **ALL households** will be the 2nd and 4th **Tuesday** of each month. First recycling pickup will be April 9th. A recycling schedule is included in this packet.
- All residents will receive a 4-bag 96 gallon cart for trash and a 60 gallon cart for recycling unless the resident requests to change to the 2-bag service. If you wish to change to the 2-bag service with a 60 gallon cart for trash, you may go online to ottawa.werlor.com to submit a request or call our office at 419-784-4285. Request must be received before March 15, 2019.
- Carts will be delivered to residents on March 30th and 31st.
- Residents are allowed one full cart of trash per week. Extra bags must be tagged for pickup. Tags are \$2.25 each and may be purchased by calling the Werlor office, or at the village office.
- Containers should be placed at the curb by 7 a.m. on Tuesday. Please make sure there is 4 ft. clearance around the container including mailboxes, trees, limbs, poles, vehicles, etc. Each container should also have 4 ft. clearance between them on recycling weeks.
- Containers should be placed with the **LID OPENING** toward the road. Arrows on the lid should point toward the road. The handle of the container will be toward the home. Please refer the placement diagram on the following page.
- Should you have bulk items such as mattresses, furniture, appliances, etc., you may arrange for disposal by contacting our office at 419-784-4285. Bulk items are pre-paid and will be picked up on your trash day.
- Recyclable materials are listed on the following sheets. Please familiarize yourself with acceptable recycling materials and preparation of items.
- Yard waste and brush may be taken to the village garage on North Defiance Street where it will be shredded for mulch. Please do not place brush or yard waste in your carts.
- We offer credit card and direct deposit payment options. Both of these forms are available on our website www.werlor.com, or call the office at 419-784-4285 and ask us to mail or email the form.

- You will be invoiced quarterly and in advance for services. Your first invoice will be for April-May-June and will be sent out in March.
- Accounts that do not have payment received by the 1st of the billed quarter will have their service placed on hold until payment is received. Accounts are cancelled 3 weeks after service is put on hold. Additional fees to restart service will apply. Additional fees include a \$50.00 delivery fee per Mighty Tidy™, \$15.00 reinstatement fee, and the current billing cycle due. If you are experiencing a payment issue, please contact our office.

IMPORTANT CART PLACEMENT INFORMATION:

- Your route is automated. This means that in order for your containers to be picked up, they **must be placed curbside, with the handle facing the house, and 3-4 feet from mailboxes, signs, poles, etc. The lids must be closed.**
- **Overfilled containers cannot be dumped. Extra bags must be prepaid and placed outside the container in order to be picked up.**
- Containers should be placed curbside per the instructions and photos below and should be out by 7 a.m. on your scheduled pick up day.



Place carts at curb with the front of cart facing the road. Maintain a distance of 4 feet between each cart and other objects, including mailboxes.

Please Do

- Place **Mighty Tidy™** curbside prior to arrival of garbage truck, before 7:00 a.m.
- Keep lid closed at all times.
- Clean regularly with garden hose.
- Use for normal household refuse. If **Mighty Tidy™** is damaged or stolen, contact Werlor Waste Control at 419-784-4285.
- Call Werlor Waste Control at 419-784-4285 if you are moving, or will be out of town for several months.
- You are responsible for lost, stolen or damage to **Mighty Tidy™**.

Please Do Not

- Fill with yard waste, dirt, sod, sand, or rocks.
- Use for gasoline, oil, solvents, paint, or other solvents.
- Burn anything or place hot coals in **Mighty Tidy™**.
- Put ashes of any kind in "Mighty Tidy."
- Place construction material or auto parts in **Mighty Tidy™**.
- Load with more than 100 pounds of refuse.
- Paint, mark on, or otherwise deface **Mighty Tidy™**.

Recycling Guidelines for Village of Ottawa Residents:

- **Corrugated Cardboard**
Remove packing materials, such as foam, peanuts & bubble wrap. All paste board boxes must have wax liner removed, including cereal boxes. Flatten boxes to save space. Cereal or other paperboard boxes OK. NO wax-coated milk cartons or boxes. NO juice containers.
- **Beverage Cans**
Please drain completely. Aluminum & steel beverage cans are separated automatically at the Recycling Center. You may flatten cans to save space.
- **Steel Food Cans**
Rinse clean. Paper labels OK. Place lid inside can and pinch end close to keep lid inside.
- **Newspaper**
DO NOT pack in plastic bags or tie in bundles. Wet newspapers CANNOT be recycled. Shiny paper is OK.
- **Magazines**
Magazines, phone books, paperback books & catalogs ok. No hard cover books. DO NOT pack in plastic bags or tie in bundles.
- **Glass Bottles & Jars** **We no longer accept any glass, glass bottles, or glass jars of any type. ALL glass is considered trash.**
- **Plastic Bottles**
Throw away caps. Bottles MUST BE rinsed clean. Milk and water jugs, colored detergent bottles, softener and bleach bottles are acceptable. You may flatten plastic bottles to save space for your home storage. ONLY #1 & #2 plastic is acceptable. Non-coded or coded #3-7 WILL NOT be accepted. NO motor oil, transmission oil or antifreeze containers.

- **Junk Mail**

White office paper, colored paper, computer paper, notebook paper, junk mail, envelopes (windows ok), manila folders, yellow pad paper, sticky notes, & paperback books are ok. Please do not put Junk mail in any type of bag or box. DO NOT pack in plastic bags or tie in bundles.

- **Scrap Aluminum**

Aluminum cans, Aluminum foil, pie and dinner trays are ok. PLEASE rinse clean. Aluminum lawn furniture etc., please remove fabric and other contaminants.

| Village of Ottawa | | | | | |
|-----------------------------------------------------------|------|-------------|--------------------------------|------------|-------------|
| Recycling Schedule 2019 | | | Recycling Schedule 2020 | | |
| April | 9th | 23rd | January | 14th | 28th |
| May | 14th | 29th | February | 11th | 25th |
| June | 11th | 25th | March | 10th | 24th |
| July | 9th | 23rd | April | 14th | 28th |
| August | 13th | 27th | May | 12th | 27th |
| September | 10th | 24th | June | 9th | 23rd |
| October | 8th | 22nd | July | 14th | 28th |
| November | 12th | 26th | August | 11th | 25th |
| December | 10th | 24th | September | 9th | 22nd |
| Items in red indicate change in day due to Holiday | | | October | 13th | 27th |
| | | | November | 10th | 24th |
| | | | December | 8th | 22nd |

- Werlor Waste Control offers much more than just refuse collection. With our well-maintained equipment and highly trained staff, we can solve most problems with just a quick phone call. Some other services we provide include commercial containers and roll off boxes for home clean up and home improvement projects.
- Please call our office with any questions or concerns regarding your new service at 419-784-4285. We look forward to servicing you and appreciate the opportunity for your business. We pledge ourselves to serve you better with unbeatable service from a friendly, highly-trained staff, well maintained equipment, and our commitment to enhance the quality of life which we all share in Northwest Ohio. Welcome to our family!

Werlor Waste Control Holiday Schedule 2019

The holidays listed below are the only holidays we observe.
If a holiday isn't listed, pick up is normal day.

| Holiday | Date | Pickup Schedule |
|---------------|-------------------|---------------------------------------------------------------------------------------------------------------------|
| New Years Day | January 1, 2019 | TUESDAY HOLIDAY: January 1, 2019 TUESDAY, WEDNESDAY, THURSDAY & FRIDAY WILL BE ONE DAY LATE THIS WEEK |
| Memorial Day | May 27, 2019 | MONDAY HOLIDAY: May 27, 2019 ALL ROUTES WILL RUN ONE DAY LATE THROUGH THIS WEEK |
| 4th of July | July 4, 2019 | THURSDAY HOLIDAY: July 4, 2019 THURSDAY & FRIDAY WILL BE ONE DAY LATE THIS WEEK |
| Labor Day | September 2, 2019 | MONDAY HOLIDAY: September 2, 2019 ALL ROUTES WILL RUN ONE DAY LATE THIS WEEK |
| Thanksgiving | November 28, 2019 | THURSDAY HOLIDAY: November 28, 2019 THURSDAY & FRIDAY WILL BE ONE DAY LATE THIS WEEK |
| Christmas Day | December 25, 2019 | WEDNESDAY HOLIDAY: December 25, 2019 WEDNESDAY, THURSDAY & FRIDAY WILL BE ONE DAY LATE THIS WEEK |